

TUTORIAL ON CREATING AN ACCOUNT, SUUBMIT ARTICLE, AND ARTICLE REVIEW AT ISOT 2026

English version (v1)



ISOT
International Seminar on Tourism (ISOT)



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Bandung
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ISOT ACCOUNT REGISTRATION TUTORIAL

1. Go to the ISOT website page at the following link: <https://isot.upi.edu/>. After that, click Create User Account in the upper right.



2. After that, an account creation form will appear, please fill in your personal data completely. Then click the SEND button.

Create Account

The account can be used in all conferences/events organized by Universitas Pendidikan Indonesia. **DO NOT** create a new one if you have made it before.

Account

Username	<input type="text" value="wiko"/> <small>Username Available.</small>
Password	<input type="password" value="....."/>
Verify Password	<input type="password" value="....."/>
Email Address	<input type="text" value="wikocacom@gmail.com"/>

Personal Data	
Title	Mr. <input type="button" value="v"/>
First Name	<input type="text" value="Wiko"/>
Last Name	<input type="text" value="Nurdian"/>
Name to appear on certificate	<input type="text" value="Wiko Nurdian"/>
Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female
Telephone Number	<input type="text" value="00000000"/>
Position	Other <input type="button" value="v"/>
Affiliation	<input type="text" value="Kemenimipas"/>
Mailing Address	<input type="text"/>
Country	Indonesia <input type="button" value="v"/>
City	<input type="text" value="Kupang"/>
State/Province	<input type="text" value="Nusa Tenggara Timur"/>
Postal Code	<input type="text" value="85142"/>
Research Interest	<input type="text" value="Artificial Intelligence"/>
Recent Publication	<input type="text" value="None"/>

3. The account has been successfully created.

Create Account

The account can be used in all conferences/events organized by Universitas Pendidikan Indonesia. **DO NOT** create a new one if you have made it before.

Congratulations! You are registered.

We have sent a verification email. Please check your e-mail and click on the secured link to verify your account and complete the registration process.

4. Please verify your account via the link sent in the email.

Dear Wiko Nurdian,

Thank you for creating an account. Your user account was created on [2026-06-12] by using the following username and password:

Username: wiko

Password: [REDACTED]

Email address : wikocakcom@gmail.com

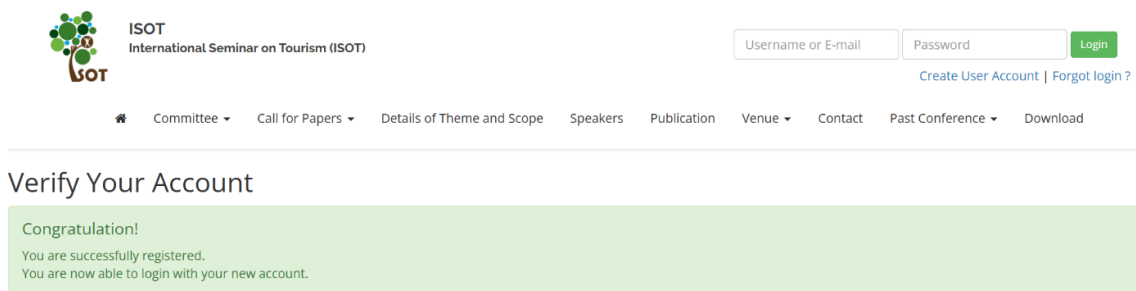
Please verify your e-mail address to complete your registration by clicking the link:

[http://isot.upi.edu/\[REDACTED\]](http://isot.upi.edu/[REDACTED])

However, if you have trouble to directly click the link provided above, please copy the URL and paste it to the address bar to complete your registration.

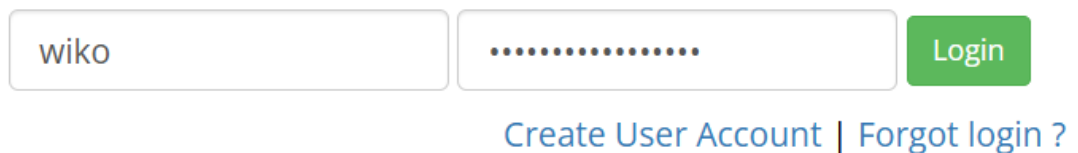
Best regards,
ISOT Secretariat
website: isot.upi.edu
email: isot@upi.edu

5. The account was successfully verified. Your account is currently active and can be used.



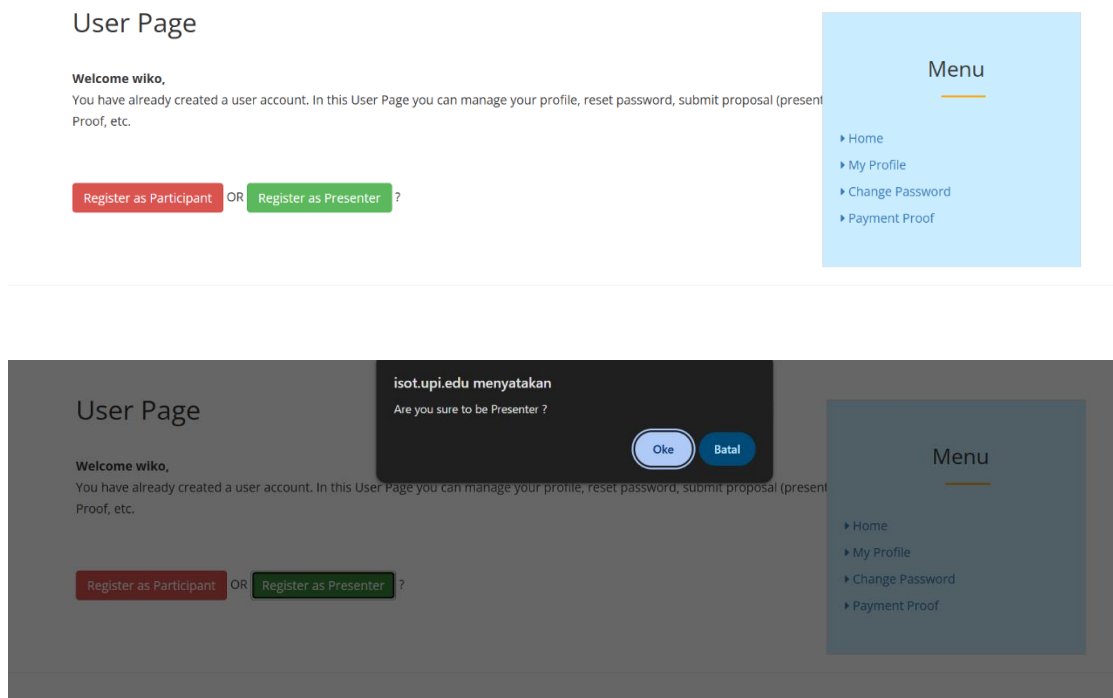
The screenshot shows the ISOT website interface. At the top left is the ISOT logo and the text "ISOT International Seminar on Tourism (ISOT)". To the right are input fields for "Username or E-mail" and "Password", with a green "Login" button. Below these are links for "Create User Account" and "Forgot login?". A navigation menu includes "Committee", "Call for Papers", "Details of Theme and Scope", "Speakers", "Publication", "Venue", "Contact", "Past Conference", and "Download". The main content area is titled "Verify Your Account" and features a green banner with the text: "Congratulation! You are successfully registered. You are now able to login with your new account."

6. Once the account is active, please log in to the account.

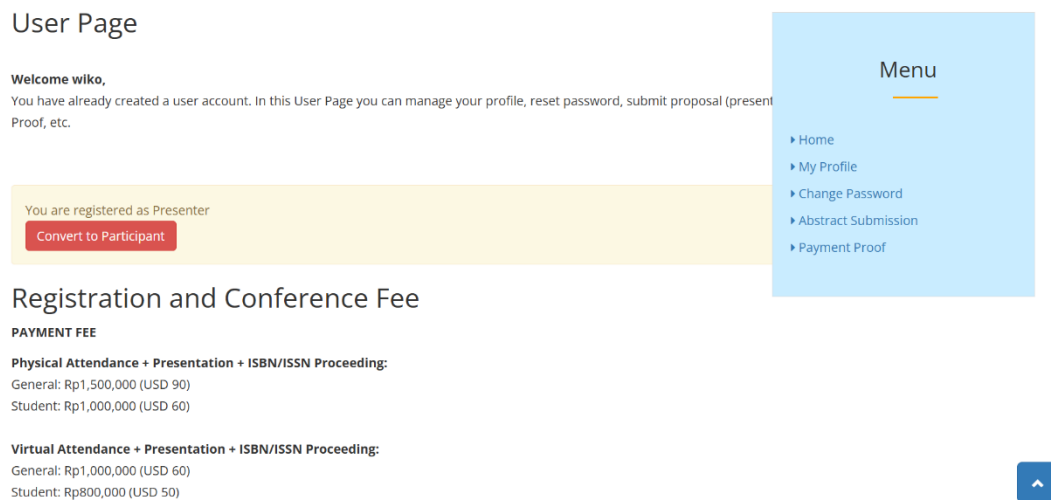


The screenshot shows the login form on the ISOT website. It consists of two input fields: the first contains the username "wiko" and the second contains a masked password represented by ten dots. To the right of the password field is a green "Login" button. Below the input fields are links for "Create User Account" and "Forgot login?".

7. Click the Register as Presenter button, then click the OK button.

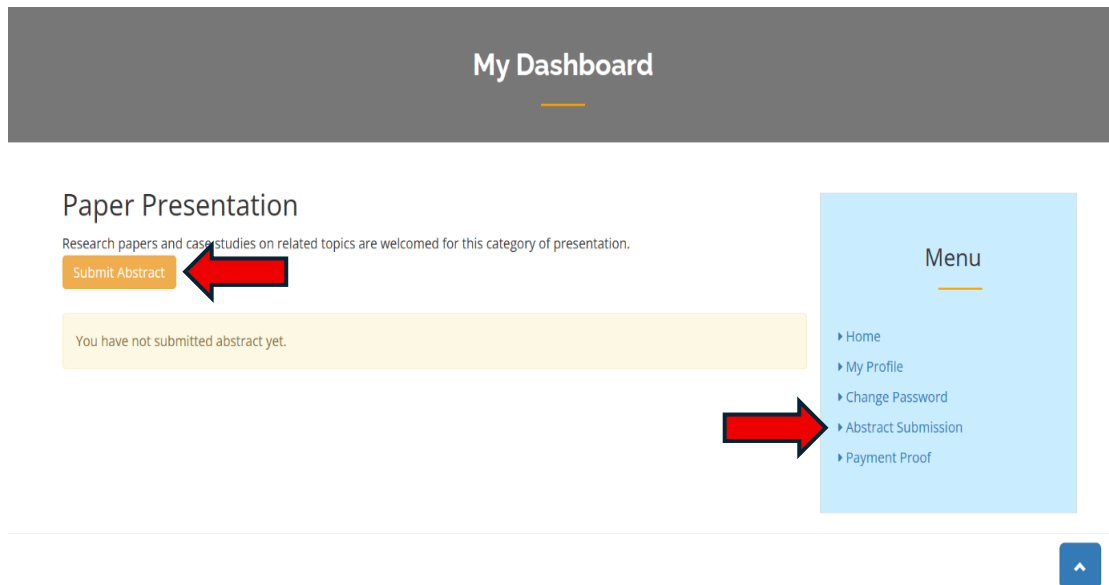


8. The account is ready to use.



TUTORIAL SUBMIT ABSTRACT, FULL PAPER, AND PRESENTATION

1. Log in to the dashboard and select the Abstract Submission Menu, then click the Submit Abstract button.



2. Enter the abstract details completely, then click the SAVE button.

Paper Presentation

Form Abstract

Type :
Paper Presentations

Scope :
Digital Transformation, Media, and Visitor Engagement

Title: (Maximum 250 chars / approx 25 words)
Abstract Wikocak

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Paper Presentation

Author(s)

Name

Institution

E-mail

Name to appear on certificate

Position

Research Interest

Recent Publication

[SAVE](#)

5. Do the same as steps numbers 3 and 4 to add authors.

Author(s)

No	Fullname	Institution	Email Address
1.	Wiko Nurdian	Kemenimipas	wikocakcom@gmail.com
2.	Mohd. Dede	Universitas Padjadjaran	mohdede@gmail.com Delete

[Add Author](#)

6. Wait for the admin to verify your abstract (Accepted/Rejected).
7. If your abstract is accepted, a notification will appear in your email and a notification will appear on the account dashboard.

Paper Presentations

Your abstract has been accepted to be presented at the conference under one condition; i.e. you must submit your full paper and the revised one following a review by the assigned dates.

8. After the abstract is received, a feature will appear to upload Full Paper, Presentation, and/or Video Presentation Files.

Fullpaper

File types allowed : DOC

Maximum size : 4MB.


Tidak ada file yang dipilih

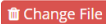
Presentation File

Presentation Video


9. Please upload the three files, then wait for the results of the review by the team.

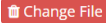
Fullpaper

 FULL_PAPER24.docx





Presentation File

 TES_POWERPOINT.pptx



Presentation Video

 <https://www.youtube.com/watch?v=3vgyuu6PKD0>









10. Once the Review is complete, you can view the results through the Abstract Submission > Review menu.

My Dashboard


Paper Presentation

Research papers and case studies on related topics are welcomed for this category of presentation.

[Submit Abstract](#)

No.	Type	Title	Abstract	Fullpaper	Review	Revision
1.	Paper Presentations	Abstract Wikocak (Code : ABS-ISOT-26001)	 			 

Menu

- Home
- My Profile
- Change Password
- Abstract Submission 
- Payment Proof

11. Review results.

	Rate (5 excellent, 1 poor)	5	4	3	2	1	N/A
1.	Relevance to the conference	✓					
2.	Contribution to academic debate		✓				
3.	Structure of the paper		✓				
4.	Standard of English	✓					
5.	Appropriateness of the research/study method	✓					
6.	Relevance and clarity of drawings, graphs and tables	✓					
7.	Appropriateness of abstract as a description of the paper	✓					
8.	Use and number of keywords/key phrases		✓				
9.	Discussion and conclusions	✓					
10.	Reference list, adequate and correctly cited	✓					

Comment / Advice :

Pertajam analisis menggunakan dua alat analisis.

Should this paper be accepted for presentation at the conference ?

Yes - with minor revision

Selected papers from the conference will be considered for a special conference issue of the Electronic Journal. Do you think this paper is worthy of consideration ?

No

File :

[FILE_REVIEWER.docx](#)

12. Submit a revised file (if any) and CTA, via the Abstract Submission menu.

My Dashboard

Paper Presentation

Research papers and case studies on related topics are welcomed for this category of presentation.

[Submit Abstract](#)

No.	Type	Title	Abstract	Fullpaper	Review	Revision
1.	Paper Presentations	Abstract Wikocak (Code : ABS-ISOT-26001)	Accepted LoA	Paper Submitted	Review 1	Submit Revision Submit CTA

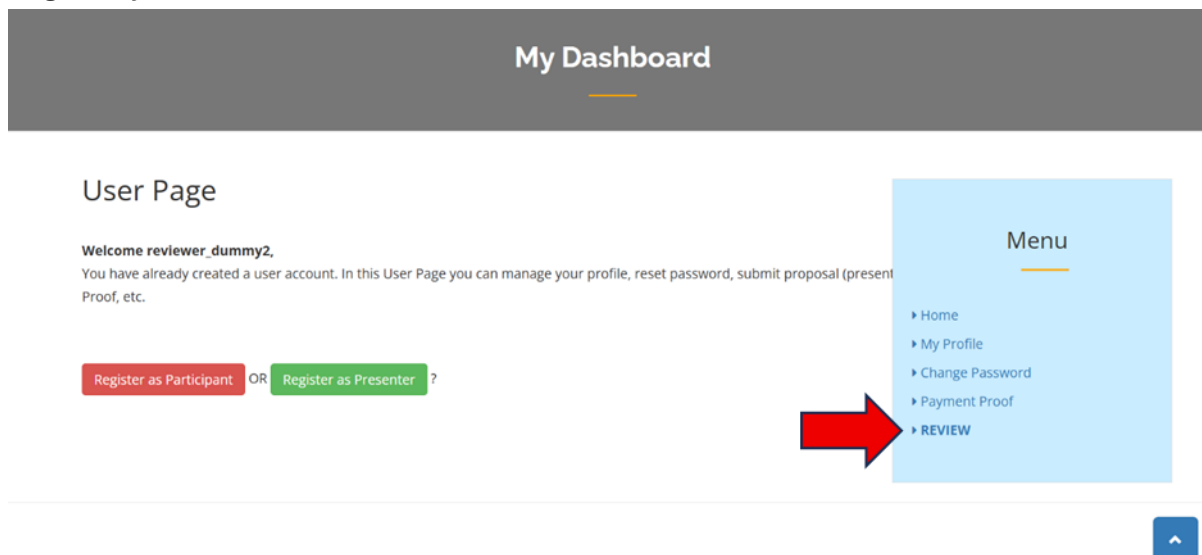
Menu

- ▶ Home
- ▶ My Profile
- ▶ Change Password
- ▶ Abstract Submission
- ▶ Payment Proof

13. Wait for further information via email.

TUTORIAL MEREVIEW PAPER

1. Create an account first, the method is the same as How to Register an Account.
2. Confirm with your admin that your account is set to a Reviewer.
3. Log in to your account, then select the REVIEW menu



4. A list of abstract/full papers that you must review appears. Please click on the Title of the Paper to be reviewed.

Review

Here is the list of proposals to be reviewed. Please click on each proposal and screen it based on the review criteria. The deadline for reviewing process is two weeks from the day the proposal was assigned to you.

PAPER

No	Title	Review
1.	Abstract Wikocak	



- Submit revision files to author (optional)

Review File (optional) :



Pilih File FILE REVIEWER.docx

Save

6. Click the SAVE button to complete the review and the review is complete.

Review

Here is the list of proposals to be reviewed. Please click on each proposal and screen it based on the review criteria. The deadline for reviewing process is two weeks from the day the proposal was assigned to you.

PAPER

No	Title	Review
1.	Abstract Wikocak	✓